miproducts

Create / Edit miproducts Product Technical Statement

Clause 14G of the Building Amendment Act 2013 clarifies the responsibilities of Product Manufacturers and Suppliers to establish and document that their products meet the performance requirements of the Building Code. In response we have created the miproducts Product Technical Statement (PTS) to support you in the preparation of your documentation.

A miproducts Product Technical Statement is an expanded product listing that is able to deliver comprehensive product information to the specifier via the Masterspec specification system.

STEP 1.

Once you have logged in, select SUPPLIERS on the top navigation panel and then PRODUCT LISTINGS. To create a new listing, find *Manage Your Product Listings* select NEW PRODUCT. Or, if you'd like to edit an existing listing, select the product heading in orange text.

VINDUSTRY G	Manage Your Product Listings			
Dashboard	If you are creating or updating a Product Technical Statement (PTS) you n Product Assurance	nay find it helpful i	o download our <u>c</u>	guide: The PTS approach to
Request an Account	All Types 🔻	SEARCH)	
Product Listings				
Summary Report	Current (4) Drafts (4) In Review (0) Blocked (0)	Archived (0)	Validate (0)	
Company Details	Your product listings		(NEW PRODUCT
Listing Types	Product Name	Working Copy	Draft	
Pricing Schedule	Altro Safety Flooring Altro Operetta	Draft	Standard	Report
Service Agreement	ARIDON® SMART WALL SYSTEM – the All-in–One Insulated Rigid Air Barrier System	Draft	Standard	Report
	Stego Vapour Barrier Retarder	Draft	Standard	Report
PTS Resources & How-to	Waterproof Membrane Test	Draft	Standard	<u>Report</u>

Find the drop down allocated to *Listing Type*, choose **PRODUCT TECHNICAL STATEMENT**.

Follow the on-screen prompts on the right hand side to create your basic listing details.

Tip: The name of the product and the first description line are searchable within miproducts. Use the extended keywords for additional tags.

Select SAVE AND CONTINUE to move onto Step 2.

Base Product Informa	ition	
Listing Type:	Product Technical Statement \vee	To gain better exposure for
Brand Name:	Acme Products New Zealand *	Standard or Product Technic Statement options Product Listing Examples: Standard Listing
	Acme Decking Timberight *	
Product Name:	Do not repeat 'Brand'.	Product Technical Statemen
Teaser Max 100 characters.	Really good product stuff New Zealand made *	
	42 characters	
Extended Keywords:	other Go to words	
	Do not repeat words already included above.	
Does this product differ to your company logo/brand?	⊖Yes	
Visible:		
	Save Save and Continue	

🗊 🙆 🛗





STEP 2.

Input FEATURES and PRODUCT INFORMATION into description. Note that there is a limit on characters for each box. Include a description of what it does, and where the product can be used, details including size, colour, uses, etc.

Tip: Leave out marketing phrases that can't be validated. The use of bullet points are recommended as they are easily scannable.

Insert any SUPPORTING DOCUMENT LINKS your product may be validated with. These need to be in URL format.

Tip: Ensure this goes to a precise page so the specifier doesn't have to click through a myriad of other links or pages to get what they need.

Select SAVE AND CONTINUE once you have entered information into every field.

Once viewing the second tab IMAGE ALBUM, type a title, and description of the photo you would like viewable in your PTS. Select BROWSE to upload the photo. Select ADD and then SAVE AND CONTINUE.

VIDEO will be the final tab on Step 2. If you have a video you would like to upload, type a title, and description of the video. Select BROWSE to upload it into your PTS. Select ADD and then SAVE AND CONTINUE to proceed to Step 3.

	nt Technical Requirements Support Evidence Criteria
As a product i The miproduc product meets	nanufacturer/supplier you put a lot of effort into making sure your products are fit for purpose. Is Product Technical Statement (PTS) is specifically designed to allow you to show how your the performance requirements of the NZBC.
The first step likelihood of n not meeting th customers, de has been prov	is a simple self assessment of the level of assurance appropriate for your product, based on the of ineeling the performance requirements during normal use, followed by the consequences of the performance requirements. This assessment will help you determine the type of evidence signers, and building consent authorities will be seeking to be assured that claimed compliance red.
You will then I meets, how th greater certain	e required to indicate which performance requirements of the building code your product ese requirements are met, and supply supporting evidence. The outcome is a PTS that offers by that your products will be accepted by consent authonities as meeting the performance of the building code.
requirements	

(in 🖸 🛗

2.11 72 Dominion Road Mount Eden, Auckland Phone: 09 631 7044 Email: gen@masterspec.co.nz



STEP 1. Base Information	STEP 2. Product Details	STEP 3. Technical	STEP 4. Category Information	STEP 5. Confirm
Details Image	Album Video			
Product Technical	Statement Listing Im	ages		
Product Add a New Image	Acme Product	s New Zealan	d Acme Decking Timb	peright
Title:				*
Description/Caption:				
Choose Image				
* (Allowed Extensio	Browse	File Size: 4MB)		
(Width: 194px Heigh	nt 194px)	(110 0120. 1110)		
Add				
Album Images				
No Images Added				
« Go Back	Save	Save an	d Continue 🕨	

STEP 3.

This step will consist of a 4 step selfassessment of your product. To prepare, please have your technical document on hand such as your Branz Appraisal and follow the prompts.

Select CONTINUE TO SELF ASSESSMENT.



STEP 4.

Once the self-assessment is CBI stands for COORDINATED BUILDING INFORMATION. Beside the word *title*, use the drop downs to choose the CBI number that relates to your product. Select ADD to save your selection.

Select SAVE AND CONTINUE

STEP 1. STEP 2. STEP 3. STEP 4. STEP 5. Base Information Product Details Technical Category Information Confirm					
Selecting a CBI category is optional, miproducts will review the CBI category prior to listing.					
CBI Category Assignment					
Title: Select CBI - Level 2 V Select CBI - Level 4	∼ Add				
Already Assigned					
4215 Concealed grid panel cladding Delete					
5171 Fire protection linings Delete					
Confirm					
« Go Back Save and Continue					

STEP 5.

Before sending your PTS for approval, select PRODUCT TECHNICAL STATEMENT to review your full PTS.

Review the information and select all of the links to ensure they are functioning correctly. If they are displaying as an error, go back to the link and remove <u>http://www</u> from the beginning.

Once happy with the information, select the tick box to agree to the terms and conditions and then select CONFIRM LISTING to send it to the approval que. This normally takes approximately 24 hours.

STEP 1. Base Information	STEP 2. Product Details	STEP 3. Technical	STEP 4. Category Information	STEP 5. Confirm
Final Step! You have che check your li of the page to If you need to ed	osen the PRODUCT sting details below, o submit it for review lit your listing <u>click here</u> .	TECHNICAL STA if you are happy v.	TEMENT listing optio	n for this product. Please Listing' button at the bottom
Charging for Charging runs fr unless the listing This is how	paid listings on the date this page is t is cancelled or is downg your product will	irst submitted, and is raded to a free listing display in the	s automatically charged ann g. search results list	ually to renew for each ensuing year -
lermpac	Herman Pacific H Multi-Splay Weath Hermpac Horizontal Rusticated, Weatherboards	orizontal Rustica erboard Cavity	ated, Splaycut & E System	Product Technical Statement steripec partner
Confirm				
horee to the terms and conditions of listing a product in the miproducts.co.mz website directory and understand that I will be invoiced for the annual listing fees applicable for my listing. these note: Standard Listings will not be invoiced.				
Co	onfirm Listing	Clicking the miproducts	e 'Confirm Listing' button send: .co.nz for approval	s it to

Don't forget to assign the listing to your work sections! See the document HOW TO ASSIGN MIPRODUCTS PRODUCT LISTINGS.

** Product Technical Statement: PTS are available on request. All Product Partners are assigned five PTS with their agreement. For further information and assistance with this, please contact Masterspec.

th 🙆 🜐



